

## **Minutes of the Judiciary and Law Enforcement Committee – March 11, 2005**

The meeting was called to order at 8:30 a.m. at the Huber Facility by Chair Mitchell who led the committee with the Pledge of Allegiance.

**Present:** Chair William Mitchell, County Board Supervisors Kathleen Cummings, Mareth Kipp, Carl Seitz (arrived at 8:40 a.m.), David Swan, Jean Tortomasi; **Absent:** Keith Harenda

**Staff Present:** County Board Chief of Staff Lee Esler, Legislative Policy Advisor Dave Krahn, Legis. Associate Sandra Meisenheimer

**Also Present:** Emergency Preparedness Director Richard Tuma, Sheriff Dan Trawicki, Jail Administrator Mike Giese, Corrections Captain Brenda Greenwald, Public Works Building Operations Mgr. Scott Miller, Maintenance Mechanic II Randy Scott, Senior Financial Analyst Mike Baniel,

### **Approve Minutes of February 25, 2005**

**Motion:** Tortomasi moved, second by Swan, to approve the minutes of 2/25/05. **Motion carried 6 – 0.**

### **Executive Committee Report by Bill Mitchell for Meeting of February 28, 2005**

Mitchell discussed items that were reviewed and/or considered at the Executive Committee meeting of 2/28/05.

### **Reports by Committee Member Liaisons**

Cummings said the next meeting of the Local Emergency Planning Committee is scheduled for March 15 so she will have a report at the next committee meeting.

Mitchell said the Juvenile Restitution Committee of the Criminal Justice Collaborating Council (CJCC), which he serves on, has completed their mission successfully.

### **Future Agenda Items by Committee Members**

Swan suggested a tour of the new Justice Center Addition. Mitchell said that could be scheduled at the April 15 committee meeting.

### **Status Report on Spillman Computer Aided Dispatch**

Tuma stated he understands there were some issues regarding extracting data from the Spillman system for some jail reports but believes that it has been fixed. He went on to say regarding the fire departments that some of them are using the firehouse interface (2 or 3 in the process now and 3 more that will be testing in the next 2-3 weeks). Tuma stated that the rip n' run was just implemented which allows fire departments to have a printer at their stations so when a call is dispatched, they get a hard copy. This has been working successfully. On the law enforcement side there is completion of the conversion of over 4.4 million records, which includes names, incidents, etc. On the CAD side on May 10 Spillman will be upgrading the system to version 4.1, which is good news. Additional features include mapping capabilities, which is enhanced with multiple colors. He stated that the IS Department is building a test system independent of the live system so every time there is an upgrade from Spillman it can be tested in a secure environment before it is actually implemented. He added that they are serving as the backup for Elm Grove, City of

Waukesha and City of Oconomowoc. Kipp asked are you still tracking response times? Tuma said yes. To get fire calls out, they are all under 2 minutes.

Tuma said the wireless 911 grant is due April 1. The wireless surcharge is being collected in November of 2005, and we should start receiving some revenue from the State in March of 2006.

Swan asked do you observe the dispatchers on a regular basis? Tuma said yes, today he was there at 7:00 a.m. for 45 minutes. Right now there are 10 dispatchers. Some are designated as call takers and others as police or fire dispatchers but everyone can dispatch police or fire. There isn't any hard and fast rule as to who answers first or second or who answered last. Tuma invited the committee to visit the Communications Center at any time.

### **Discuss Waukesha Work Release Center 2005 Annual Inspection Report**

Trawicki and Giese were present. Giese said the Huber population yesterday was 270. It has been up since last month. Giese said \$18.50 is charged per day. Bag lunches are provided but an enhanced lunch costs \$3 (\$2.60 is the actual cost). Mitchell asked how many people go out on work release? Giese said about 37% are not employed and/or unemployable. He explained the various different reasons why inmates leave Huber during the day and how wage assignments work. Seitz asked if there could be an improvement on how meds are distributed on weekends. Giese said all medications are verified with the pharmacy involved. If there is a medical crisis, the doctor can be contacted or a nurse at the main jail can answer questions from staff.

### **Discuss and Consider Ordinance: 159-O-132 Amend Sheriff's Department 2005 Budget**

Trawicki explained the ordinance, which authorizes the Sheriff's Department to appropriate up to \$18,500 of donated funds received in prior years to acquire and train a dog to replace a retiring dog. The total cost of \$18,500 includes \$9,450 to acquire the replacement dog, \$5,550 for handler training and travel/squad equipment, and \$3,500 for overtime/related benefit costs. Trawicki stated that uses are up and continue to rise. In 2003, as an example, there were 414 total uses; in 2004 there were 594. As a direct result of the canine unit, they recently received asset forfeiture money. He stated this is one of the greatest successes of special units in the department.

**Motion:** Kipp moved, second by Cummings, to approve Ordinance 159-O-132. **Motion carried 6 – 0.**

### **Status Report on Spillman Records Management Systems**

Giese said that Spillman has been difficult to adjust to but now it is working. He stated Spillman has a lot of things that we don't need or want. Some of it is good in that it does give good statistical data but some of it is useless. Mitchell said he would like a list of items so when he talks with Information Systems he can tell them areas of concern.

Giese said he printed off the statistics for the committee's review but really it's not quite the finished product yet so the stats are skewed. If the committee wants a review of stats in the future, he will be able to go back for 2004 as well as an update for 2005. Greenwald gave some background on areas of concern. Mitchell asked does the Spillman system give you the ability to put in a general field (felony assault, felony burglary, grand theft) rather than the actual statute? Greenwald said yes, each of the fields can be changed if needed.

Esler asked is there a management report with information to help your managers working in the jail to function on a daily basis? Giese said the old system wasn't good because it never updated itself. In terms of the management of inmates, Spillman is a pretty good system. They've had to add some additional things internally. Giese said what he wants to get to eventually is a management report that will show him the activity level in a pod over a period of a month and who was working in the pod. This information can then be used for training of staff, identifying training needs, classifying criteria, etc. Mitchell asked so Spillman is going to get you there? Giese said yes. Mitchell asked that the committee be kept updated.

### **Review of Jail Population Statistics**

Giese distributed the packet of various jail statistics which he reviewed with the committee page by page (filed in committee correspondence book). He covered the following areas for the period of 2/1 to 12/31/04 for the year and month at all locations (JA, MJ, HU, EM, Other): Facility Statistics; General Statistics; Charging Statistics; Sentencing Statistics, which includes federal inmates; and Length of Stay.

### **Legislative Update**

Krahn reviewed his handout as to state legislation pertaining to the Judiciary Committee as of 3/11/05. He stated that AB 40 (relative to money that is forfeited in a drug case) was approved by the assembly on 3/10/05 and will move onto the senate; AB 79 (authorizes a city or village to abolish its police department under certain circumstances) is scheduled for a hearing on 3/22/05 which the county supports; and AB 152 (relative to collection of fines and forfeitures) also is scheduled for a hearing on 3/22/05 which the county supports. He stated as far as the budget goes, the hearings for the southeastern area are in Watertown or Cleveland, Wisconsin. Also, the Substance Abuse Offender Accountability and Public Safety Act bill by Senator Carol Roessler of the Fond du Lac area will be re-introduced from last session. The assembly was not able to act on this bill prior to the end of the legislative session. A handout titled, "Focusing on the Root of the Prison Problem" was distributed.

### **Tour of Huber**

At approximately 10:35 a.m. the committee went on a tour of the Huber facility led by Captain Greenwald. Mike Giese, Randy Scott, Lee Esler and Dave Krahn were also in attendance.

**Motion to adjourn:** Seitz moved, second by Swan, to adjourn the meeting at 11:10 a.m. Motion carried 6 – 0.

Respectfully submitted,

Mareth K. Kipp  
Secretary

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